

MALABAR BIBLE FELLOWSHIP
Reg. No:194/1976

MEMORANDUM OF ASSOCIATION

1. Name: The name of this Association shall be, Malabar Bible Fellowship, Nilambur.
2. Office: The office of this Association shall be, Bible Fellowship Centre, House No:163, Ward 3, Nilambur Panchayat.
3. Address: Malabar Bible Fellowship, Nilambur, Bible Fellowship Centre, Mukkatta, Nilambur RS, Pin 679330.
4. Area of Activity: Malappuram District
5. Aims:
 - I. a. Carry out Evangelistic Activities in accordance with the command of the Lord Jesus Christ.
 - I. b. Practice and teach, the evangelical faith that is in accordance with the bible.
 - I. c. Maintain holiness in personal lives in accordance with the bible verse, "But just as he who called you is holy, so be holy in all you do."
 - II. Social service, caring for the sick, the orphan, the poor, the aged without discrimination based on caste, creed or denomination. Work toward making education, medical assistance, employment training etc. available to deserving people.
 - III. Co-operate with and if necessary help, others who are working with similar aims.
 - IV. Collect donations, obtain and repay loans for the realization of the above aims.
 - V. Buy, mortgage, rent, exchange, sell, movable and immovable assets and erect, modify, preserve and rent necessary buildings, for the fulfilment of the above mentioned aims.
 - VI. Other than aims 1 to 5 mentioned above, decide and execute all that is necessary to fulfil the aims of Malabar Bible Fellowship.
 - VII. Any incomes to this Fellowship shall be used only towards its aims, principles and moral progress.

Present Members of the Executive Committee

	Name and House name	Address	Position
1	Rev. P. P. Thomas, Pallathil	Mukkatta, Nilambur RS	President
2	A. K. Easow, Attacheril	Palankara PO, Nilambur RS	Vice President
3	K. George, Thuttiradathu	Muppini, Moothedam PO, Nilambur	Secretary
4	C. A. Thomas, Chemmarikkattu	Vadakkumpadam, Karad PO, Wandoor	Treasurer
5	V. J. John, Vallakkalil	Palankara, Nilambur, R.S.	Committee Member
6	K. M. Mathai, Kurikkattupara	Muppini, Moothedam PO, Nilambur	Committee Member
7.	P. M. George, Thattan Parambil	Muppini, Moothedam PO, Nilambur	Committee Member

We the undersigned, intend to form an organization in accordance with the Indian Societies Registration Act, XXI, 1860, with the aims stated above.

19th, November, 1976

1. Rev. P. P. Thomas, Pallathil Mukkatta, Nilambur RS President
2. A. K. Easow, Attacheril Palankara PO, Nilambur RS Vice President
3. K. George, Thuttiradathu Muppini, Moothedam PO, Nilambur Secretary
4. C. A. Thomas, Chemmarikkattu Vadakkumpadam, Karad PO, Wandoor
Treasurer
5. V. J. John, Vallakkalil Palankara, Nilambur, R.S. Committee Member
6. K. M. Mathai, Kurikkattupara Muppini, Moothedam PO, Nilambur Committee
Member
7. P. M. George, Thattan Parambil Muppini, Moothedam PO, Nilambur Committee
Member

Witnessed by

1. P. J. John, Ponvelil, Karulai PO
2. P. C. Varkey, Puthedathumannil, Pullancherry, PO

BYLAWS

Malabar Bible Fellowship, Memorandum of Association

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 - VI. Other than aims 1 to 5 mentioned above, decide and execute all that is necessary to fulfil the aims of Malabar Bible Fellowship.
 - VII. Any incomes to this Fellowship shall be used only towards its aims, principles and moral progress.
6. Governance:
 - a. Malabar Bible Fellowship, Nilambur shall have a President, Vice-President, Secretary and Treasurer.
 - b. The General Body Meeting shall elect an Executive Committee with seven members including the office bearers.

7. General Body Meeting:

1. At the end of three years, the executive committee shall meet in December and select the executive committee for the next three years. The names of those selected shall be sent to the concerned Registrar.
2. The income, expenditure and balance shall be audited by an Auditor appointed by the General Body and the same shall be presented and approval obtained in the Annual General Meeting. The Financial Year shall be 1st January to the 31st of December.
3. Quorum shall be 51%.
4. If there are vacancies on the Executive Committee before end of it's term, the Executive Committee shall select members from the General Body to fill such vacancies.
5. The endeavour must be to take all decisions unanimously and prayerfully.

8. Executive Committee Meeting:

1. The Executive Committee shall have the responsibility for governing the Malabar Bible Fellowship.
2. The Executive Committee shall act only in accordance with the bylaws of the Malabar Bible Fellowship.
3. At least once in two months, the Secretary shall convene the Executive Committee through notice issued under orders of the President and the activities shall be reviewed and necessary arrangements for the activities shall be made. Based upon necessity, the Executive Committee shall be convened at any time and matters shall be handled prayerfully and thoughtfully.
4. The Executive Committee may appoint sub committees for activities. Members of the General Body may also be appointed to such sub committees.

9. Responsibilities of Office Bearers:

1. President:
 - a. Chair the General Body and Executive Committee Meetings.
 - b. Oversee the activities of the workers in the office and the areas of work.
 - c. Implement the decisions of the General Body and Executive Committee
2. Vice President:
 - a. Chair the General Body and Executive Committee Meetings in the absence of the President.
 - b. Provide such assistance as may be requested by the President.
3. Secretary:
 - a. Assist the President in the President's office activities
 - b. Keep the minutes of the General Body and Executive Committee
 - c. Maintain the records and books of the Malabar Bible Fellowship
 - d. Assist in recording the income and expenditure of the Fellowship
4. Treasurer:
 - a. Operate the bank account jointly with the President
 - b. Maintain the income and expenditure account.
 - c. Present the accounts in the Executive Committee and the General Body.
 - d. Spend monies only in accordance with the instructions of the Executive Committee.

10. Income and Expenditure:

1. Malabar Bible Fellowship, Nilambur is a faith movement. Contributions shall be received from members and from sympathisers in India and abroad and this shall be utilized only for the fulfilment of it's aims. Neither the members of the Malabar Bible Fellowship nor those who contribute shall have no claim whatsoever on the incomes or assets of the Fellowship.
2. The President and Treasurer shall have the joint rights to deposit funds in a bank chosen by the Executive Committee and withdraw therefrom. Expenditure shall be in accordance with the decision of the Executive Committee. However, under special circumstances, the President or Secretary may spend upto Rs. 200/-, for which subsequent approval shall be obtained from the committee.
3. Assets of the Malabar Bible Fellowship, Nilambur shall be purchased jointly in the names of the President and Secretary.

11. Use of land owned by Malabar Bible Fellowship:

- a. Conduct convention, bible classes, conferences, fellowship meetings, that are in accordance with the evangelical faith.
- b. Other activities that are part of the aims of the Malabar Bible Fellowship may also be conducted there.

12. Making and Amending of bylaws

Bylaws may be amended with the support of 75% of members present and voting in the General Body meeting

13. Those working for implementing the aims of the Malabar Bible Fellowship, Nilambur, who are not it's members can be given salaries or compensations from the income of the Fellowship.
14. Approval of the General Body shall be obtained for exchanging items costing more than Rs. 2000/-. The Executive Committee may exchange items costing upto Rs. 2000/- subject to the approval of the General Body.

We the undersigned swear that the aforesaid, rules and procedures are a declaration of the rules and procedures of the Malabar Bible Fellowship, Nilambur.

1. Rev. P. P. Thomas, Pallathil Mukkatta, Nilambur RS President
2. A. K. Easow, Attacheril Palankara PO, Nilambur RS Vice President
3. K. George, Thuttiradathu Muppini, Moothedam PO, Nilambur Secretary
4. C. A. Thomas, Chemmarikkattu Vadakkumpadam, Karad PO, Wandoor
Treasurer
5. V. J. John, Vallakkalil Palankara, Nilambur, R.S. Committee Member
6. K. M. Mathai, Kurikkattupara Muppini, Moothedam PO, Nilambur Committee
Member
7. P. M. George, Thattan Parambil Muppini, Moothedam PO, Nilambur Committee
Member

Witnessed by

1. P. J. John, Ponvelil, Karulai PO
2. P. C. Varkey, Puthedathumannil, Pullancherry PO

All those who believe in the activities of this organization may become members of this organization.

Rev. P.P. THOMAS

President

19-04-1995

To,

The District Registrar,
Malappuram Dt.
Malappuram.

Dear Sir,

Subject: Amendment of Bylaws

It has become necessary to make an amendment in the bylaws of the Malabar Bible Fellowship, Nilambur, Reg No. 194/1976.

Clause 7, sub-clause 1 of the bylaws require that the Executive Committee shall be elected in December. At that time, the financial year was January to December.

However, the Central Government has instructed that the financial year shall be April to March. In order to get the annual accounts upto the 31st of March, audited by the Chartered Accountant, it has become necessary to wait upto June or July. Only after receiving the same can the General Body Meeting be held.

This is the reason why the election of the Executive Committee was held in the months of June/July. To solve this problem, it has become necessary to amend, Clause 7, sub-clause 1 of the bylaws.

Resolution to Amend

The 27th meeting of the General Body of the Malabar Bible Fellowship, was held at 10 AM on Thursday the 13th of April, 1995 with the President Rev. P. P. Thomas in the chair. The following amendment to the bylaws was passed.

The attendance was 72% (quorum 51%). The secretary presented the resolution.

<u>Clause 7, subclause 1 as existing up to 13-4-1995</u>	<u>Amendment to Clause 7, subclause 1 that is in force from 13-4-95</u>
<p>At the end of three years, the executive committee shall meet in December and select the executive committee for the next three years. The names of those selected shall be sent to the concerned Registrar.</p>	<p>At the end of three years, the executive committee shall meet in June/July and select the executive committee for the next three years. The names of those selected shall be sent to the concerned Registrar.</p>

This amendment was proposed by Sri. O. T. Varghese and adopted unanimously by the meeting.

We request you to approve this amendment and condone this delay and approve the Executive Committee.

The list of names of the Executive Committee is attached. The reason for the delay is explained on page one of this letter. The delay may be condoned and the list may be kindly approved.

General Meeting

An Extraordinary General Body meeting of the Malabar Bible Fellowship, was held at 5:30 PM on Sunday the 8TH of September, 2013 as shown in the previous agenda, under the esteemed chairmanship of the President, Dr. Thomas George. The meeting started with a hymn.

After prayer by Brother Paul Divakaran the meeting went into business items. Rev. Dr. Johnson Thhekkadayil, led the worship by singing and then reading from Psalm 145. Sri. O.T. Varghese and Smt. Mary Thomas, praised God and prayed seeking God's guidance for the rest of the activities. A. M. Varghese, Vice President of the Fellowship welcomed the gathering. President Dr. Thomas George, reminded the gathering in his presidential message about the purpose of today's meeting and that he is not ashamed of the gospel.

Quorum: This EGM has a quorum of 83% (23/20)

Resolutions:

1. Bylaws that were amended:

1. Area of Activity: Malabar Region

6. Governance:

6.1 Malabar Bible Fellowship, Nilambur shall have a President, Vice-President, Secretary, Treasurer and Director.

9: (5) – Director

9: (5) 1. Perform day to day administration

2. Execute the decisions of the General Body and Executive Committee

3. Work as necessary, to fulfil the aims and objectives of the Malabar Bible Fellowship.

4. Correspond with Government and non-Government agencies on behalf of the Malabar Bible Fellowship.

5. Submit Income Tax returns of the Malabar Bible Fellowship and sign on such returns on behalf of the Malabar Bible Fellowship.

6. Perform the above with the approval of the Executive Committee.

10: (2) - The President and Treasurer shall have the joint rights to deposit funds in a bank chosen by the Executive Committee and withdraw therefrom.

Expenditure shall be in accordance with the decision of the Executive Committee. However, under special circumstances, the Director may spend upto Rs. 10,000/- for which subsequent approval shall be obtained from the next meeting of the Executive Committee.

13. Those working for implementing the aims of the Malabar Bible Fellowship, Nilambur, who are not it's members can be given salaries or compensations from the income of the Fellowship.

13:1. The Director may be paid an honorarium with the approval of the General Body.

15. Membership

1. The General Body, upon the recommendation of the Executive Committee can give membership to those who agree with the fundamental beliefs and desire to work in line with the aims and objectives of the Malabar Bible Fellowship.

2. The General Body, upon the recommendation of the Executive Committee can remove from membership, those members who are absent without permission for three consecutive General Body Meetings, or do not co-operate with the activities of the Malabar Bible Fellowship continuously, or indulge in opposing activities.

O. T. Varghese (Secretary)